

**YMCA of Southern Nevada  
Job Posting**

**JOB TITLE:** Custodian-Overnight Cleaning Crew

**SUPERVISOR:** Facility Director

**WAGE RANGE:** \$10.00 per hour

**OPEN SHIFTS:** Monday-Friday 9PM-2AM + Sunday 5PM-10PM

**DEPARTMENT:** Maintenance

**LOCATION:** Heinrich YMCA

**APPLY BY:** Open Until Filled

**GENERAL FUNCTION:** Under the direction of the Director of Facilities, a Custodian is responsible for providing a well-maintained facility for members and staff.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

- 1) **RESPONSIBLE** for **CLEANLINESS** of YMCA facility; includes locker rooms, bathroom stalls, sauna, steam room, showers, and tile flooring.
- 2) **PERFORMS** general custodial functions such as vacuuming, mopping, cleaning glass/mirrors, disposing of trash and disinfecting fitness equipment, within the YMCA facility.
- 4) **SETS UP** and **TEARS DOWN** meeting rooms for various classes and functions.
- 5) **BUILDS** and **MAINTAINS** a high standard of customer service for all members.
- 7) **PERFORMS** all other duties as assigned.

**QUALIFICATION REQUIREMENTS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:** High school diploma or general education degree (GED); and three years related experience and/or training; or two years experience as custodian or janitor and basic knowledge and skills related to position.

**LANGUAGE SKILLS:** Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively with customers or employees of our organization.

**MATHEMATICAL SKILLS:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

**REASONING ABILITY:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**OTHER SKILLS and ABILITIES:**

- 1) General knowledge of custodial work.
- 2) Must be able to follow directions and complete tasks without close supervision. Candidate must be able to reason logically and accurately. Must be able to develop good working relationships with fellow employees and the public.
- 3) Visual and auditory ability to respond to critical incidents and the physical ability to act swiftly in an emergency situation.
- 4) Ability to adequately observe participant activities, enforces safety regulations, and applies appropriate management techniques.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee frequently is required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to taste or smell.

- The employee must regularly lift and/or move up to 50 pounds, frequently lift and/or move up to 100 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee frequently works near moving mechanical parts and is frequently exposed to fumes or airborne particles and risk of electrical shock. The employee occasionally works in high, precarious places; in outside weather conditions and with explosives and is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals, extreme cold, extreme heat, and vibration.
- The noise level in the work environment is usually loud.

**END RESULT:**

- 1) Provide a safe, clean facility to enhance the image of the YMCA in the community.
- 2) Impact the overall effectiveness of the association's implementation of the YMCA mission.
- 3) Provide the membership with ongoing quality services, thus helping the association to achieve higher levels of membership retention.

We understand and mutually accept that the above description and supplement represent our agreements as to the job to be performed.

This job description is not intended to be all-inclusive. It is understood that the employee will also perform other business related duties including meetings if requested by the immediate supervisor or senior management. Job descriptions are reviewed periodically and may be revised if deemed necessary. This job description is not a written or implied contract.